2023 Black Arts & Cultural Festival Grand Rising Health & Wellness Fair Vendor Application August 5, 2023 | 10:00 a.m. - 12:00 p.m.

A PLATA

Thank you for your interest in the New York State Office of General Services (OGS) 2023 Black Arts and Cultural Festival Grand Rising Health & Wellness Fair. OGS-sponsored events held on the Empire State Plaza serve thousands of State employees and visitors and are intended to be family friendly.

Commercial and not-for profit vendors providing products and services that promote health and wellness are welcome to apply. Commercial vendors pledging a portion of their sales to charity do not qualify for not-for-profit status. The following products and/or services may be considered:

- · Health and wellness services
- Nutrition services
- Financial services
- Handmade or commercial products, clothing, accessories, books, general merchandise, packaged, canned, jarred or otherwise processed food products that are intended to be taken home for consumption.

Load in for this event will be held from 8:00-9:30 a.m.

APPLICATION DEADLINE IS JULY 28, 2023

All applications that are submitted by the above listed deadline will be considered. Sending an application does not guarantee acceptance into the program.

Here is how it works:

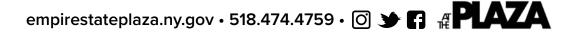
- Fully executed applications will be accepted on a first come, first served basis.
- Vendors will be notified via email of their event participation.
- OGS reserves the right to extend deadlines.

Strolling Vendors are prohibited at all Summer at the Plaza Events.

Please see the complete list of Vendor Rules & Guidelines

For additional information please contact Nicholas DeBlois:

New York State Office of General Services, Convention & Cultural Events Tel 518.486.3966 • nicholas.deblois@ogs.ny.gov





Convention and Cultural Events

Room 120, Concourse Empire State Plaza Albany, NY 12242

Vendor Application: 2023 Black Arts & Cultural Festival Grand Rising Health & Wellness Fair

Saturday, August 5 | 10 a.m. - 12 p.m. | Load-in 8:00 a.m. - 9:30 a.m. | Applications Due July 28, 2023

Business Information							
Business Name		Contact Name	Ph	one	Email		
Business Address 1		How will the items you sell/distribute enhance the spirit and character of the event? Must be related to health and wellness.					
Business Address 2							
City	State	Zip					
Vehicle & Driver Information							
Will your vehicle fit in the V-Lot? (Must be 6ft, 6in or lower in height)	Yes No Will you need oversize vehicle parking in P-1N Lot? Yes No (For vehicles 6 ft, 6in or higher) Yes N						No
Driver 1 Name (exactly as it appears on license)	Driver's License: Issued State & Number			ense Plate	e: Issued State & Numbe	er	
Driver 2 Name (exactly as it appears on license)	Driver's License: Issue	Lic	License Plate: Issued State & Number				
Permit Agreement							
The Permit Agreement, including the co and signs and insurance requirements, with the Vendor Application. Download the Agreement: https://empirestateplaza.ny.gov/permi The Agreement is not applicable for N Vendors wishing to apply for an insura outlined in Item 12 of the Permit Agree	t-agreement JYS Agencies. ance waiver must meet ement.	t be attached	ase include any ad	dditional ir	nformation or ques	tions in th	e space below:
My permit agreement is already on							
My permit agreement is included w	vith this vendor applica	ation					
Options, Fees & Payment							
10'x10' Vendor Booth*			\$40	Total:	\$		
State Agency or Not-for-Profit 10'x10' Vendor Booth*			\$40	Total	\$		
			Grand Total	l: \$			
		<u>'</u>					

Instructions: Return the completed Vendor Application with the following:

Payment in Full Any outstanding payment due to OGS may preclude participation. Payments may be made by check, money order or credit card and made payable to the NYS Office of General Services.

Proof of Not-for-Profit Status (if applicable)

Signed 2022-2023 Permit Agreement (if not already on file)

Please make checks or money orders payable to:

NYS Office of General Services

Return completed Vendor Application, Permit Agreement and Payment to:

nicholas.deblois@ogs.ny.gov

^{*} A standard booth includes: one table, two chairs, and one parking space. Load in begins at 8am the day of the event.



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Credit Card Form

Instructions: To pay with your credit card, please complete and return this form with your application.

Card Information									
Card Type				Business Name					
AMEX	Discover	MasterCard	VISA						
Cardholder First Name			Cardholder Last Name						
Credit Card Numb	oer (xxxx-xxxx-xx	- -		Expiration Date	CVV2	Billing Zip Code			
Charge Authoriza	tion								
I hereby authorize the Office of General Services to charge the following amount for the event indicated below.									
Event Name			Authorized Amount						
					\$				
Name (Print)					Dat	e			
Signature*									

^{*}The signature section must be completed. Electronic signatures are not accepted.